

Rules and Regulations

- ? Users must scan their ID card in e-GATE
- ? Books will be issued to the students only on production of the valid ID card.
- ? The books should be returned within 15 days from the date of issue.
Renewal is also allowed if the concerned book is not reserved by others.
- ? Books which are not return on due date, a fine of Rs.1 will be collected as Overdue charges.
- ? Books borrowed from the library are not transferable
- ? Loss of books issued, if any should be reported to the Librarian immediately.
- ? Members must replace the book if lost with latest edition along with overdue charges. If the borrower's is unable to replace the lost book, triple the cost of the book will be collected.
- ? Journals and Back volumes will not be issued.
- ? Library follows the open access system. Hence books taken out of the racks shall not be replaced. They should be left on the table.
- ? Personal books and files should be left on the rack at the entrance of the library. Plain sheets may be taken instead.
- ? Use of Mobile Phones inside the library is strictly prohibited.
- ? Strict Silence should be maintained inside the Library.
- ? Discussions are not allowed inside the library.

“No possession can equal a good library. Here are treasured up for one's daily use and enjoyment. They are riches which increase by being consumed and pleasure which never get reduced.”

John Alfred Landford



DEPARTMENT OF LIBRARY PSG College of Arts & Science

An Autonomous College Affiliated to Bharathiar University
Accredited with 'A' Grade by NAAC (3rd Cycle)
College with Potential for Excellence
(Status awarded by the UGC)
Star College status awarded by the DBT-MST
An ISO 9001:2008 Certified Institution

Civil Aerodrome Post, Coimbatore – 641 014

Tel : 0422-4303300

Email : principal@psgcas.ac.in

Web : www.psgcas.ac.in



PSG COLLEGE OF ARTS & SCIENCE

Coimbatore - 641 014



(Centre of Intellectual Gravity of Teaching & Research)



USER GUIDE



PSG College of Arts and Science was established with the dawn of the country's Independence under the PSG & Sons Charities Trust on 11.08.1947 to fulfill the visionary words of the Founder Trustee Shri. P.S. Govindaswamy Naidu "To Serve society through development of education industry and the needy and poor". The Library came into being along with the establishment of the College. With the recurring grants from the Government, generous Management contribution and UGC the Library has been steadily and systematically equipped. The Library had been functioning on the first floor of the College Administration Building till the year 1970. In the year 1971, the Management dedicated a separate Library Building with two floors to collect, organise and disseminate information and also to provide quality Library services to its users effectively and efficiently. Management has constructed additional building and now the library built up area is 24200 Sq.feet with the seating capacity for about 400 readers. It is well stocked and presently has a collection of over 1,20,000 volumes on different subjects. Latest publications in the fields of Life Sciences, Physical Sciences, Chemical Sciences, Business Studies, Economics, Humanities and Social Sciences are continuously added to the collection to equip student with a wide range of academic materials. The Library also subscribes about 225 journals of national and international repute. All Prominent national dailies are also subscribed in the library. The College Library is fully automated and provides user services through computer. Library also having Wi Fi facility.

COLLECTIONS

- ? Books –1,15,262
- ? Journals & Magazine (Both national & International) – 230
- ? Back volumes – 10512
- ? News Papers - 11
- ? Non-Book Material CD-ROM – 3860

EBSCO Business Source Premier:

BSP is the Industry's most used Business Research database provides full text for more than 2,300 Journals, 1,100 peer reviewed titles. It covers all disciplines of Business, including Marketing, Management, MIS, POM, Accounting, Finance and Economics.

N-LIST:

National Library and Information Services Infrastructure for Scholarly Content (N-LIST) provide access to more than 6250 journals and 95000 e-books.

Capitaline Plus Database :

The library has a ready stock of financial reports through the Capitaline plus Database. The information bank provides detailed financial and non-financial information about of 15000 companies listed and unlisted companies information.

CMIE Prowess :

Prowess is a database of large and medium Indian firms. It contains detailed information over 19000 firms. These comprise of all companies traded on India's major stock exchanges and several others including the Central Public sector enterprises. The database covers most of the organized industrial activities, banking, organized financial and other service sectors in India.

INDIASTAT.com

It is the authentic source for Indian statistics collected from the best sources for information and statistics on India. It provides socio-economic statistical data and useful information on India.

WORKING HOURS CIRCULATION TIMINGS

Weekdays **Weekdays**
08.30 am To 06.15 Pm 09.00 am To 05.00 Pm

Saturdays **Weekdays**
08.30 am To 04.30 Pm 09.00 am To 05.00 Pm

Library will be closed on Sundays and Government Holidays as declared by the center

ARRANGEMENTS

Books and Periodicals are stacked across three floors.

GROUND FLOOR

- ? Digital Library Newspapers
- ? Talking Digital Library Periodicals
- ? Reference Books Technical Section

FIRST FLOOR

Arts Wing

- ? Circulation Section Achieve Section
- ? Stack Room (Arts & Management) Question Papers

Science Wing

- ? Stack Room (Science)

SECOND FLOOR

- ? Backvolumes
- ? Projects

Borrowing Privileges

TYPE	NO OF BOOKS	PERIOD
UG COURSE	3	15 Days
PG COURSE	5	15 Days
FACULTY	7	30 Days
STAFF	2	30 Days

Service provided by the PSGCAS Library

- 1) Circulation of Book (Issues & Returns)
- 2) Reference Services
- 3) Bibliographic Services
- 4) Indexing Services
- 5) Current Awareness Services (CAS)
- 6) Selection Dissemination of Information (SDI)
- 7) Online Public Access Catalogue(OPAC)
- 8) Reprographic Services (Photo copying)